



A component fund of:



The WINS (Women in Need of Support) Endowment Fund held at the Community Foundation of Henderson County is issuing a Call for Proposal (CFP) to award grants for the 2017-2018 Fiscal Year.

Background: The WINS Endowment Fund was established in 1989 at the Community Foundation of Henderson County by seven dedicated women from the Henderson County community who had a passion and desire to provide financial assistance to women who are working to improve their lives.

By issuing CFP's and awarding grants on a competitive basis, the Community Foundation through the WINS Fund hopes to:

- Spark new and promising ideas from the field
- Invite a diverse range of approaches and applicants to a single issue, problem or idea
- Bring together coalitions of people and groups to act on a problem or issue
- Compare many applications for the same purpose at the same time

### **2017-2018 Call for Proposal**

**Deadline:** **December 15, 2017**

**Program Area:** Human Services, Education  
Women in Need of Support

**Purpose:** To provide resources that will assist women in reaching their goals to obtain more education or training that will improve their current situations in order for them to improve their lives. Such assistance should not be readily available otherwise. While the emphasis is on assisting women to obtain more education and training, funds can be used to help women through a time of crisis or chaos when a little bit of support will make a big difference.

**How to Apply:** **Complete** the attached **Proposal Cover Page** (provided at the end of this document) and Submit a **Concept Paper** of **no more than**

**two (2) pages** containing the following information plus the required documentation outlined below:

1. Description of organization and mission and how this proposed project fits with your organizational mission
2. Community or organization need(s) to be addressed by the proposed project
3. Outline your strategic plan for the decision making and how these funds enhance the plan
4. Anticipated outcomes and evaluation methods that will be used to determine the difference made in the lives of individuals
5. What is your commitment to your strategy when financial resources fluctuate? What are supports beyond these funds alone--highlight impact to participants
6. What other information about your proposed project would be important for us to know as we review your proposal?

**Please include the following additional documentation:**

- Project budget
- 501(c)(3) IRS Letter of Determination or equivalent
- List of the organization's Board of Directors

**Grant Award:**

A total of no more than \$20,000 will be awarded during the 2017-2018 Fiscal year, with one or more organizations receiving no less than \$5,000 and no more than \$20,000. Availability and amount of funds will be determined and announced on a yearly basis.

**Eligibility:**

Applicant organizations must be public entities or nonprofit organizations that are tax-exempt under Section 501(c)(3) of the Internal Revenue Code. Applicant organizations must be based in Henderson County, North Carolina.

**Key Dates:**

**December 15, 2017**-Deadline for receipt of proposal documents and concept paper

**February 1, 2018**-Awards begin

**One Year after Award Date**-Recipient agencies report on the use of funds and the difference made in the lives of the individuals as well as our community

**Application Process:**

A complete proposal will consist of the Proposal Cover Page, the Concept Paper and copies of requested documentation.

**All proposals must be received or postmarked**

**NO LATER THAN December 15, 2017.**

It is anticipated that awards will be announced on or after February 1, 2018. All applicants will be notified in writing regarding the outcome of their proposals. All decisions of the

Community Foundation of Henderson County Board of Directors will be final and all materials submitted for consideration will become the property of the Community Foundation of Henderson County and will not be returned to applicants.

**Reports:**

Grantees will be expected to participate in Community Foundation requests for information, such as, but not limited to, submission of interim and final progress and financial reports, as outlined in the Letter of Agreement that will be sent to all successful applicants.

**Contact:**

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WOMEN IN NEED OF SUPPORT

A component fund of:



# PROPOSAL COVER PAGE

WINS ENDOWMENT FUND  
2017-2018 CFP

*Please limit your responses to the space provided.*

**SHORT PROJECT TITLE:**

**AMOUNT OF GRANT REQUEST:**

**PROJECT DURATION:** Start Date:

End Date:

Duration (\_\_\_\_ months/\_\_\_\_ years)

**APPLICANT ORGANIZATION INFORMATION:**

*Organization:*

*Address (Street, City, State, Zip):*

*Phone:*

*Fax:*

*Web Address:*

*Email Address:*

*EIN/Tax ID:*

*IRS Classification (e.g. 501 (c)(3) or other):*

**KEY CONTACT FOR ORGANIZATION:**

*Name:*

*Title:*

*Address (Street, City, State, Zip):*

*Phone:*

*Fax:*

*Email Address:*

**PERSON WITH PRIMARY RESPONSIBILITY FOR THE PROPOSED PROJECT:**

*Name:*

*Title:*

*Address (Street, City, State, Zip):*

*Phone:*

*Fax:*

*Email Address:*

**POPULATION(S) SERVED BY PROJECT:** *(briefly describe and estimate total number of individuals to be served)*

**GEOGRAPHIC AREA(S) SERVED BY PROJECT:** *Communities:*

**SUMMARY OF PROPOSED PROJECT:**

**PERSON AUTHORIZED TO SIGN FOR APPLICANT ORGANIZATION:**

*NAME:*

*TITLE:*

*SIGNATURE:*

*DATE:*